



પરિપત્ર:

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટીની કોમર્સ & મેનેજમેન્ટ વિદ્યાશાખાનાં અભ્યાસક્રમ ચલાવતી તમામ સંલગ્ન કોલેજોનાં આચાર્યશ્રીઓને સવિનય જણાવવાનું કે કોમર્સ & મેનેજમેન્ટ વિદ્યાશાખા હેઠળનો NEP-૨૦૨૦ અંતર્ગતનો સ્કીલ એન્હાન્સમેન્ટ કોર્સનો સેમેસ્ટર-૨ નો અભ્યાસક્રમ આ સાથે સામેલ છે. આ બાસ્કેટમાં કોમર્સ & મેનેજમેન્ટનાં વિષયો આપવામાં આવેલ છે.

માનનીય કુલપતિશ્રીની મંજૂરી અનુસાર સદર અભ્યાસક્રમ શૈક્ષણિક વર્ષ જુન, ૨૦૨૩થી અમલવારી કરવાની રહે છે. કોમર્સ & મેનેજમેન્ટ વિદ્યાશાખાનાં અભ્યાસક્રમ ચલાવતી તમામ સંલગ્ન કોલેજો ધ્વારા તેની અમલવારી કરવા જણાવવામાં આવે છે.



[Signature]
૩૧/૦૧/૨૦૨૪
ખાસ ફરજ પરના અધિકારી
(એકેડેમિક)

ક્રમાંક/બીકેએનએમયુ/એકેડેમિક/૨૮૬/૨૦૨૪

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી,

સરકારી પોલીટેકનિક કેમ્પસ,

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી રોડ,

ખડીયા, જૂનાગઢ-૩૬૨૨૬૩

તા.૩૧/૦૧/૨૦૨૪

પ્રતિ,

- ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી સંલગ્ન કોમર્સ & મેનેજમેન્ટ વિદ્યાશાખાનાં અભ્યાસક્રમો ચલાવતી તમામ કોલેજોના આચાર્યશ્રીઓ તરફ....

નકલ સાદર રવાના:-

- માન.કુલપતિશ્રી/કુલસચિવશ્રીનાં અંગત સચિવશ્રી.
- પરીક્ષા નિયામકશ્રી, ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી, જૂનાગઢ

નકલ રવાના જાણ તથા યોગ્ય કાર્યવાહી અર્થે:

- સીસ્ટમ મેનેજરશ્રી, આઈ.ટી.સેલ વિભાગ (વેબસાઇટ ઉપર પ્રસિદ્ધ થવા અર્થે.)



Bhakta Kavi Narsinh Mehta University Junagadh



FACULTY OF COMMERCE SYLLABUS FOR SKILL ENHANCEMENT COURSE BASKET FOR COMMERCE & MANAGEMENT (HONOURS) PROGRAMME (SEMESTER- II) EFFECTIVE FROM JUNE, 2023

INDEX		
Sr. No	Topic	Page No.
1	ENGLISH FOR COMPETITIVE EXAMS-2	01
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BHAKTA KAVI NARSINH MEHTA UNIVERSITY
Skill Enhancement Course (SEC)
Syllabus of English for Competitive Exams
as per NEP
Effective from June 2023
Subject: English for Competitive Exams-2
SEMESTER-2

COURSE NO: 1: ENGLISH FOR COMPETITIVE EXAMS-2

Course Level	4.5	Course Credit	02
Programme	UG (Arts/Com./Science)	Teaching Hours	30 Hrs
Semester	2	Course Code	
Course Type	Skill Enhancement Course-1 (SEC-1)	Internal Marks	25
		External Marks	25
Course Title	English for Competitive Exams-2	Total	50
		Exam Duration	1:00 Hrs.

Objectives of the Syllabus:

Competitive Exams aim at a basic but comprehensive understanding of English language. The present syllabus focuses on four aspects of English language.

1. Grammar Proficiency
2. Vocabulary Enhancement
3. Writing Skills

Learning Outcomes:

1. The students will develop a basic understanding of grammar, enabling them to spot and correct mistakes in sentences.
2. The syllabus will enhance the students' vocabulary, enabling them to understand words and their roots, prefixes, and suffixes.
3. Writing skills will be honed, enabling the students to effectively communicate in formal situations, which will be beneficial before and after acquiring a job.

Detailed Syllabus

UNIT	ITEMS	Teaching Hours
I	• Adjectives • Adverbs • Prepositions • Conjunctions • Degree (Positive, Comparative & Superlative)	15
II	• Active-Passive Voice • Degree (Positive, Comparative & Superlative)	15

INTERNAL EVALUATION SCHEME		
NO	Particulars	Marks
1	Mid Semester Exam	13
2	Class Test	03
3	Open book exam/test	03
4	Open note exam/test	03
5	Self-test/ Online test	03
6	Essay/Article writing	03
7	Quizzes/Objective test	03
8	Class assignment	03
9	Home assignment	03
10	Reports Writing	03
11	Research/Dissertation	03
12	Case Studies	03
13	Viva/Oral exam	03
14	Group Discussion	03
15	Role Play	03
16	Paper presentation/Seminar	03
17	Language Lab work	03
18	Interview	03
19	Craft work	03
20	Co-curricular work	03
21	Field Assignment	03
22	Poster Presentation	03
23	Attendance	03
	Total	25

Note: Sr.No.1 is mandatory. Select any Four from Sr.No.2 to 23. Each Contains three marks. Student should secure 09 Marks for passing in internal Exam.

Paper Style:

EXTERNAL ASSESSMENT BY UNIVERSITY		
Ques. No.	Particulars	Marks
Q.1	(A) Fill in the blanks (5/6) (From Unit-1)	(05)
	(B) Identify the error from the sentence (5/6) (From Unit-1)	(05)
Q.2	(A) Do as directed (5/6) (From Unit-2)	(05)
	(B) Transformation of sentences. (5/6) (From Unit-2)	(05)
Q.3	MCQs (5/6) (From Unit-1 & 2)	(05)

Suggested Reading

1. Objective General English by S P Bakshi
2. High School Wren and Martin English Grammar and Composition
3. English Grammar in Use by Raymond Murphy
4. <https://www.grammar-monster.com/>
5. <https://www.englishpage.com/>

BHAKTA KAVI NARSINH MEHTA UNIVERSITY
Skill Enhancement Course (SEC)
Syllabus of B.Com as per NEP
Effective from June 2023
SEMESTER-2

COURSE NO: 2: STOCK MARKET OPERATIONS-2

Course Level	4.5	Course Credit	02
Programme	UG (B.Com)	Teaching Hours	30 Hrs
Semester	2	Course Code	SEC-208
Course Type	Skill Enhancement Course (SEC)	Internal Marks	25
		External Marks	25
Course Title	STOCK MARKET OPERATIONS-2	Total	50
		Exam Duration	1:00 Hrs.

COURSE OBJECTIVES AND COURSE OUTCOMES:

Course Objectives: On successful completion of the course, the students will be able to:

The course aims to impart basic knowledge about the structure and functioning of the stock market in India and to learn trading on the stock exchange

Course Outcomes: On successful completion of the course, the students will be able to:

Understand regulatory framework related to stock market operations;

Explain the basics of investing in the stock market;

Perform Demat trading;

Understand trading strategies.

Teaching Pedagogy Classroom session, group discussion, seminar, case study, fieldwork, or any other suitable method.

COURSE CONTENTS:

Units	Title of the Unit and the Topics	No. of Lectures (Hours)
Unit 1.	REGULATORY FRAMEWORK	15
	SEBI (Issue of Capital and Disclosure Requirements) Regulation 2018; Stock Exchanges and Intermediaries; SEBI and Investor Protection; Securities Contract Regulation Act and SEBI (Listing Obligations and Disclosure Requirements) Regulation 2015.	

Unit 2.	DEMAT TRADING & TRADING SYSTEM	15
	Introduction, Concept and Significance; SEBI Guidelines and other Regulations Relating to Demat Trading; Procedure of Demat Trading, Screen-based Trading System, Order Management, Trade Management, Auction, Limited Physical Market & Salient Features of it, Block Trading Session. TRADING STRATEGIES: Introduction, Hedging: Concept, Objectives, Importance; Risk Management Strategies, Hedge Fund Strategies, Forward Contract, Futures Contract: Types, Important Features, Trading Strategies in Futures Contracts; Forward Contract vs. Future Contract.	
Note: -		
SUGGESTED REFERENCES		
Reference Books: 1. Gordon, E., & Natarajan, K. (2019). Financial Markets and Services. New Delhi: Himalaya Publishing House. 2. Benjamin, G. (1949). The Intelligent Investor. New York: Harper Publishing. 3. Dalton, J. M. (2001). How The Stock Market Works? New York: Prentice Hall Press. 4. Machiraju, H. R. (2019). Merchant Banking. New Delhi: New Age Publishers. Note: Wherever the standard books are not available for the topic appropriate print and online resources, journals and books published by different authors may be prescribed.		

Particulars	Marks
Mid-term Examination (Practical: Computer Practical Examination):	13
Any 4 (four) Components, each of 3 Marks: (Note: Select the components from the Schedule 1, attached at the end of this syllabus.)	12

EXTERNAL ASSESSMENT BY UNIVERSITY		
Ques. No.	Particulars	Marks
Q.1	Unit 1: Question 1 OR Question 1	10
Q.2	Unit 2: Question 2 OR Question 2	10
Q.3	Unit 1 & 2: Question 3 from Unit 1 OR Question 3 form Unit 2	05
Passing Marks for External Examination: 9 Marks (36% of 25 Marks)		
Total Passing Marks: The student shall obtain minimum 18 marks (minimum 9 marks from Internal Assessment Plus minimum 9 marks from External Examination) out of total 50 marks to pass course		

Schedule 2:		
Scheme for Internal Assessment (As per SOP by the Government)		
For 2 (Two) Credit and 50-marks Course		
INTERNAL EVALUATION SCHEME		
	Particulars	Marks
	Mid Semester Exam (Practical)	13
	Any four Components from the Following list:	12
1.	Class Test	03
2.	Open book exam/test	03
3.	Open note exam/test	03
4.	Self-test/ Online test	03
5.	Essay/Article writing	03
6.	Quizzes/Objective test	03
7.	Class assignment	03
8.	Home assignment	03
9.	Reports Writing	03
10.	Research/Dissertation	03
11.	Case Studies	03
12.	Viva/Oral exam	03
13.	Group Discussion	03
14.	Role Play	03
15.	Paper presentation/Seminar	03
16.	Language Lab work	03
17.	Interview	03
18.	Craft work	03
19.	Co-curricular work	03
20.	Field Assignment	03
21.	Poster Presentation	03
22.	Attendance	03
	Total	25
Note: The student has to obtain 9 marks (36% marks out of total 25 marks) Marks for passing the Internal Examination		

BHAKTA KAVI NARSINH MEHTA UNIVERSITY
Skill Enhancement Course (SEC)
Syllabus of B.Com as per NEP
Effective from June 2023
SEMESTER-2

COURSE NO: 3: EVENT MANAGEMENT

Course Level	4.5	Course Credit	02
Programme	UG (B.Com)	Teaching Hours	30 Hrs
Semester	2	Course Code	SEC-208
Course Type	Skill Enhancement Course (SEC)	Internal Marks	25
		External Marks	25
Course Title	EVENT MANAGEMENT	Total	50
		Exam Duration	1:00 Hrs.

COURSE OBJECTIVES AND COURSE OUTCOMES:

Course Objectives: On successful completion of the course, the students will be able to:
The course aims to equip learners with the skills to plan and manage events.

Course Outcomes: On successful completion of the course, the students will be able to:

1. Exhibit the capability to organize a formal event.
2. Analyse, interpret, and present the learning lessons of organizing the event and Critical Success Factors.
3. Create, organize, and manage team.
4. Plan and prepare sponsorship proposals.

Teaching Pedagogy Classroom session, group discussion, seminar, case study, fieldwork, or any other suitable method.

COURSE CONTENTS:

Units	Title of the Unit and the Topics	No. of Lectures (Hours)
Unit 1	INTRODUCTION, PLANNING AND ORGANIZING FOR EVENTS	15
	Management: meaning and functions. Event Management: Concept, and Scope, Categories of Events: Personal/Informal Events and Formal/Official Events, Requirement of Event Manager, Roles & Responsibilities of Event Manager indifferent events; Special event topics. Characteristics of a Good Planner, SWOT Analysis, Understanding the client needs, identification of target audience; Event Planning Process, Conceptualization, Costing, Canvassing, Customization, and Carrying-out. Critical Success Factors; Outsourcing Strategies, working with Vendors, Negotiating Tactics, Accountability and Responsibility. Event Risk Management and IT for Event Management.	

Unit 2.	MANAGING TEAM & SPONSORSHIP	15
	Team Building and Managing Team: Concept, nature, approaches, activities, and practices. Characteristics of a high performing team. Skills required and Job Responsibilities of Leading Teams; Business communication. Sponsorship: Event Partners, Event Associates, Event Sponsor, Type of Sponsorship	

SUGGESTED REFERENCES

Reference Books:

1. Conway, D. G. (2006). The Event Manager's Bible. Devon: How to books Ltd.
2. Goldblatt, J. (2005). Special Events: Event Leadership for a New World. New Jersey: John Wiley & Sons Inc.
3. Hoyle, L. H. (2002). Event Marketing. New Jersey: John Wiley & Sons Inc.

Note: Wherever the standard books are not available for the topic appropriate print and online resources, journals and books published by different authors may be prescribed.

Particulars	Marks
Mid-term Examination (Practical: Computer Practical Examination):	13
Any 4 (five) Components, each of 3 Marks: (Note: Select the components from the Schedule 1, attached at the end of this syllabus.)	12

EXTERNAL ASSESSMENT BY UNIVERSITY		
Ques. No.	Particulars	Marks
Q.1	Unit 1: Question 1 OR Question 1	10
Q.2	Unit 2: Question 2 OR Question 2	10
Q.3	Unit 1 & 2: Question 3 from Unit 1 OR Question 3 from Unit 2	05
Passing Marks for External Examination: 9 Marks (36% of 25 Marks)		
Total Passing Marks: The student shall obtain minimum 18 marks (minimum 9 marks from Internal Assessment Plus minimum 9 marks from External Examination) out of total 50 marks to pass course		

Schedule 2:		
Scheme for Internal Assessment (As per SOP by the Government) For 2 (Two) Credit and 50-marks Course		
INTERNAL EVALUATION SCHEME		
	Particulars	Marks
	Mid Semester Exam	13
	Any four Components from the Following list:	12
1.	Class Test	03
2.	Open book exam/test	03
3.	Open note exam/test	03
4.	Self-test/ Online test	03
5.	Essay/Article writing	03
6.	Quizzes/Objective test	03
7.	Class assignment	03
8.	Home assignment	03
9.	Reports Writing	03
10.	Research/Dissertation	03
11.	Case Studies	03
12.	Viva/Oral exam	03
13.	Group Discussion	03
14.	Role Play	03
15.	Paper presentation/Seminar	03
16.	Language Lab work	03
17.	Interview	03
18.	Craft work	03
19.	Co-curricular work	03
20.	Field Assignment	03
21.	Poster Presentation	03
22.	Attendance	03
	Total	25
Note: The student has to obtain 9 marks (36% marks out of total 25 marks) Marks for passing the Internal Examination		

BHAKTA KAVI NARSINH MEHTA UNIVERSITY
Skill Enhancement Course (SEC)
Syllabus of B.Com as per NEP
Effective from June 2023
SEMESTER-2

COURSE NO: 4: TIME MANAGEMENT

Course Level	4.5	Course Credit	02
Programme	UG (B.Com)	Teaching Hours	30 Hrs
Semester	2	Course Code	SEC-208
Course Type	Skill Enhancement Course (SEC)	Internal Marks	25
		External Marks	25
Course Title	TIME MANAGEMENT	Total	50
		Exam Duration	1:00 Hrs.

COURSE OBJECTIVES AND COURSE OUTCOMES:

Course Objectives: On successful completion of the course, the students will be able to:

- The course aims to build confidence and ability among the learners to cultivate mindfulness in their daily life.

Course Outcomes: On successful completion of the course, the students will be able to:

- Observe and identify the modulations of mind;
- Rate themselves on emotional matrix to analyse their strengths & weaknesses and improve themselves.
- Practice time mind and anger management techniques in their daily life.

Teaching Pedagogy Classroom session, group discussion, seminar, case study, fieldwork, or any other suitable method.

COURSE CONTENTS:

Units	Title of the Unit and the Topics	No. of Lectures (Hours)
Unit 1	INTRODUCTION, TIME WASTERS	15
	Meaning, characteristics, objectives of Time Management, Significance of Time Management, Ingredients of Time, Basic principles. Introduction, Meaning, Office environment, Meetings – Telephone calls, Visitors – Poor delegation, Inability to say “No”, Internet – Televisions, Emotional blocks to Time Management.	

Unit 2.	TIME MANAGEMENT TOOLS	15
	Ways to overcome Time Wasters, Planning Components and Time Management – objective, policy, programmes, schedule, strategies, TIME TECH System, Budget – best tools for Time Management, How to save time? Application of Time Management: Learning Time Management, Practical Experience and games on; Goal Setting, Prioritizing, Weekly plan, Creative Time Management ideas.	
Note: -		
SUGGESTED REFERENCES		
Reference Books: 1. The seven habits of effective people by Stephen R. Covey Simon , Schuster Publishers. 2. Managing Time for a Competitive Edge by Bharti R.L. , S. Chand 3. Graham Roberts- Phelps, Handbook of Time Management Working Smarter, New Delhi, Crest Publishing House. 4. Dr. Jan Yager, Creative Time Management for the New Millennium, Mumbai, Jaico Publishing. 5. Gary kroehnert, Taming Time, New Delhi, Tata McGraw Hill Publishing Company Ltd. Note: Wherever the standard books are not available for the topic appropriate print and online resources, journals and books published by different authors may be prescribed.		

Particulars	Marks
Mid-term Examination (Practical: Computer Practical Examination):	13
Any 4 (five) Components, each of 3 Marks:	12
(Note: Select the components from the Schedule 1, attached at the end of this syllabus.)	

EXTERNAL ASSESSMENT BY UNIVERSITY		
Ques. No.	Particulars	Marks
Q.1	Unit 1: Question 1 OR Question 1	10
Q.2	Unit 2: Question 2 OR Question 2	10
Q.3	Unit 1 & 2: Question 3 from Unit 1 OR Question 3 from Unit 2	05
Passing Marks for External Examination: 9 Marks (36% of 25 Marks)		
Total Passing Marks: The student shall obtain minimum 18 marks (minimum 9 marks from Internal Assessment Plus minimum 9 marks from External Examination) out of total 50 marks to pass course		

Schedule 2:		
Scheme for Internal Assessment (As per SOP by the Government) For 2 (Two) Credit and 50-marks Course		
INTERNAL EVALUATION SCHEME		
	Particulars	Marks
	Mid Semester Exam	13
	Any four Components from the Following list:	12
1.	Class Test	03
2.	Open book exam/test	03
3.	Open note exam/test	03
4.	Self-test/ Online test	03
5.	Essay/Article writing	03
6.	Quizzes/Objective test	03
7.	Class assignment	03
8.	Home assignment	03
9.	Reports Writing	03
10.	Research/Dissertation	03
11.	Case Studies	03
12.	Viva/Oral exam	03
13.	Group Discussion	03
14.	Role Play	03
15.	Paper presentation/Seminar	03
16.	Language Lab work	03
17.	Interview	03
18.	Craft work	03
19.	Co-curricular work	03
20.	Field Assignment	03
21.	Poster Presentation	03
22.	Attendance	03
	Total	25
Note: The student has to obtain 9 marks (36% marks out of total 25 marks) Marks for passing the Internal Examination		

BHAKTA KAVI NARSINH MEHTA UNIVERSITY
Skill Enhancement Course (SEC)
Syllabus of B.Com/BBA as per NEP
Effective from June 2023
SEMESTER-2

COURSE NO: 5: INFORMATION TECHNOLOGY IN COMMERCE & MANAGEMENT

Course Level	4.5	Course Credit	02
Programme	UG (B.Com/BBA)	Teaching Hours	15(T) + 30(P)
Semester	2	Course Code	SEC-208
Course Type	Skill Enhancement Course (SEC)	Internal Marks	25
		External Marks	25
Course Title	INFORMATION TECHNOLOGY IN COMMERCE & MANAGEMENT	Total	50
		Exam Duration	1:00 Hrs.

COURSE OBJECTIVES AND COURSE OUTCOMES:

Course Objectives: On successful completion of the course, the students will be able to:

- To provide an overview of the fundamental concepts of computer operating system
- To provide an overview of the fundamental concepts of Word Processing
- To enable students to understand the basics of computer operating system.
- To familiarize students with the various components of computer operating system
- To enable students to understand the basics operations of word processing.

Course Outcomes: On successful completion of the course, the students will be able to:

- Understand the fundamental concepts of computer operating system
- Identify and describe the various components of a computer system and their functions.
- Understand the fundamental concepts of word processing.

Teaching Pedagogy Classroom session, group discussion, seminar, case study, fieldwork, or any other suitable method.

COURSE CONTENTS:

Units	Title of the Unit and the Topics	No. of Lectures (Hours)
Unit 1	INTRODUCTION TO GUI BASED OPERATING SYSTEM	07
	▪ Introduction ▪ Basics of Operating System ○ Operating system ○ Basics of popular operating system (DOS, UNIX, LINUX, WINDOWS) ▪ File and Directory Management ▪ Types of files ▪ The User Interface ○ Task Bar ○ Icons ○ Start Menu ○ Running an Application	

	▪ Operating System Simple Setting ▪ Changing System Date And Time ▪ Changing Display Properties (Wallpaper, Screen Resolution, Screen Saver, etc)	
Unit 2.	WORD PROCESSING	08
	▪ Introduction to Word Processing Software ▪ Objectives ▪ Word Processing Basics ▪ Opening Word Processing Package ▪ Menu Bar ▪ Opening and closing Documents ○ Opening Documents ○ Save and Save as ○ Page Setup ○ Print Preview ○ Printing of Documents ▪ Text Creation and manipulation ▪ Document Creation ○ Editing Text ○ Text Selection ○ Cut, Copy and Paste ○ Font and Size selection ○ Alignment of Text ○ Adding Clip Art Pictures ○ Adding Images ○ Inserting Other Objects ▪ Formatting the Text ○ Paragraph Indenting ○ Bullets and Numbering ○ Changing case ▪ Creating Columns inside a Page ▪ Page Layout and Margins ○ Setting Page Size ○ Changing Page Orientation ○ Setting Page Margins ○ Header and Footers ○ Inserting Watermark ▪ Table Manipulation ○ Draw Table ○ Changing cell width and height ○ Alignment of Text in cell ○ Delete / Insertion of row and column ○ Border and shading	
Unit 3.	Practical	30
	Practical & Viva Based on Unit-1 & Unit-2	

SUGGESTED REFERENCES

Microsoft Office for Beginners	By M. L. Humphrey
Microsoft Office 2019 Beginner	By M. L. Humphrey
Mastering MS Office	By Bittu Kumar
Microsoft Office Training Guide	By Prof. Satish Jain M. Geetha Kratika, BPB Publications
Working in Microsoft Office	By Ron Mansfield
Windows 10 Step By Step	By Joan Lambert
Windows 10 Inside Out	By Ed Bott and Craig Stinson

Particulars	Marks
Mid-term Examination (Practical: Computer Practical Examination):	13
Any 4 (five) Components, each of 3 Marks: (Note: Select the components from the Schedule 1, attached at the end of this syllabus.)	12

EXTERNAL ASSESSMENT BY UNIVERSITY		
Ques. No.	Particulars	Marks
Q.1	Unit 1: Question 1 OR Question 1	10
Q.2	Unit 2: Question 2 OR Question 2	10
Q.3	Unit 1 & 2: Question 3 from Unit 1 OR Question 3 from Unit 2	05
Passing Marks for External Examination: 9 Marks (36% of 25 Marks)		
Total Passing Marks: The student shall obtain minimum 18 marks (minimum 9 marks from Internal Assessment Plus minimum 9 marks from External Examination) out of total 50 marks to pass course		

Schedule 2:		
Scheme for Internal Assessment (As per SOP by the Government)		
For 2 (Two) Credit and 50-marks Course		
INTERNAL EVALUATION SCHEME		
	Particulars	Marks
	Mid Semester Exam	13
	Any four Components from the Following list:	12
1.	Class Test	03
2.	Open book exam/test	03
3.	Open note exam/test	03
4.	Self-test/ Online test	03
5.	Essay/Article writing	03
6.	Quizzes/Objective test	03
7.	Class assignment	03
8.	Home assignment	03
9.	Reports Writing	03
10.	Research/Dissertation	03
11.	Case Studies	03
12.	Viva/Oral exam	03
13.	Group Discussion	03
14.	Role Play	03
15.	Paper presentation/Seminar	03
16.	Language Lab work	03
17.	Interview	03
18.	Craft work	03
19.	Co-curricular work	03
20.	Field Assignment	03
21.	Poster Presentation	03
22.	Attendance	03
	Total	25
Note: The student has to obtain 9 marks (36% marks out of total 25 marks) Marks for passing the Internal Examination		

BHAKTA KAVI NARSINH MEHTA UNIVERSITY
Skill Enhancement Course (SEC)
Syllabus of B.Com as per NEP
Effective from June 2023
SEMESTER-2

COURSE NO: 6: INTRODUCTION OF INDIAN AGRICULTURE ECONOMICS -2

Course Level	4.5	Course Credit	02
Programme	UG (B.Com)	Teaching Hours	30 Hrs
Semester	2	Course Code	SEC-208
Course Type	Skill Enhancement Course (SEC)	Internal Marks	25
		External Marks	25
		Total	50
Course Title	INTRODUCTION OF INDIAN AGRICULTURE ECONOMICS -2	Exam Duration	1:00 Hrs.

COURSE OBJECTIVES AND COURSE OUTCOMES:

Course Objectives: On successful completion of the course, the students will be able to:

- The Objectives of the course is to familiarize student with policy issue that are relevant to Indian Agricultural Economics sand enable them to analyze the issues
- Expose the students to production economics principles and their applications.
- Train the students in production economics tools for agricultural decision making

Course Outcomes: On successful completion of the course, the students will be able to:

- Able to acquire knowledge and analytical skills in addressing the issues of agricultural marketing.

Enhancing expertise in improving the performance of the marketing institutions and the players in marketing of agricultural commodities

COURSE CONTENTS:

Units	Title of the Unit and the Topics	No. of Lectures (Hours)
Unit 1	Agricultural Inputs	15
	Agricultural Inputs 1.1 Meaning - Importance 1.2 Important Inputs : (i) Irrigation : Meaning, Importance, Types, Limitations and problems of irrigations in India (ii) Fertilizer : Meaning, Importance, Types (iii) Seeds : Meaning, Importance, Types	

Unit 2.	Agriculture Development in the State	15
	Agriculture Development in the State 2.1 Agricultural Situation of Gujarat 2.2 Reasons of Agricultural Development in Gujarat 2.3 Problems of Agricultural in Gujarat 2.4 Remedial Steps of Problems of Agriculture in Gujarat 2.5 Scheme of Agriculture Finance of Govt. of Gujarat	
Note: -		

SUGGESTED REFERENCES

Reference Books:

1. Dantwala M.L. et al. (1991) Indian Agricultural Development since independence, Oxford & IBM, New Delhi.
2. Gulati A. & T. Kelly (1999) Trade liberalization and Indian Agriculture, Oxford, University Press New Delhi.
3. Joshi P.C. (1975) Land Reforms in India, Treads & Prospects, Allied Publishers, New Delhi.
4. Kahlo A.S. and Tyagi D.S. (1983), Agriculture Price Policy in India, Allied publishers, New Delhi.
5. Rao C.H. Hanymantha (1975), Agricultural growth, Rural Poverty and Environment Degradation in India, Oxford University Press, New Delhi.
6. Reserve Bank of India, Rep/t on Currency and Finance (Annual), Mumbai.
7. Rudra A. (1982), Indian agricultural economics, Mythas and Reality, Allied Publishers New Delhi.
8. Saini, G.R. (1979), Farm, Size, Resource Use Efficiency and Income distribution, Allied Publishers, New Delhi

Note: Wherever the standard books are not available for the topic appropriate print and online resources, journals and books published by different authors may be prescribed.

Particulars	Marks
Mid-term Examination (Practical: Computer Practical Examination):	13
Any 4 (five) Components, each of 3 Marks: (Note: Select the components from the Schedule 1, attached at the end of this syllabus.)	12

EXTERNAL ASSESSMENT BY UNIVERSITY		
Ques. No.	Particulars	Marks
Q.1	Unit 1: Question 1 OR Question 1	10
Q.2	Unit 2: Question 2 OR Question 2	10
Q.3	Unit 1 & 2: Question 3 from Unit 1 OR Question 3 form Unit 2	05
Passing Marks for External Examination: 9 Marks (36% of 25 Marks)		
Total Passing Marks: The student shall obtain minimum 18 marks (minimum 9 marks from Internal Assessment Plus minimum 9 marks from External Examination) out of total 50 marks to pass course		

Schedule 2:		
Scheme for Internal Assessment (As per SOP by the Government) For 2 (Two) Credit and 50-marks Course		
INTERNAL EVALUATION SCHEME		
	Particulars	Marks
	Mid Semester Exam	13
	Any four Components from the Following list:	12
1.	Class Test	03
2.	Open book exam/test	03
3.	Open note exam/test	03
4.	Self-test/ Online test	03
5.	Essay/Article writing	03
6.	Quizzes/Objective test	03
7.	Class assignment	03
8.	Home assignment	03
9.	Reports Writing	03
10.	Research/Dissertation	03
11.	Case Studies	03
12.	Viva/Oral exam	03
13.	Group Discussion	03
14.	Role Play	03
15.	Paper presentation/Seminar	03
16.	Language Lab work	03
17.	Interview	03
18.	Craft work	03
19.	Co-curricular work	03
20.	Field Assignment	03
21.	Poster Presentation	03
22.	Attendance	03
	Total	25
Note: The student has to obtain 9 marks (36% marks out of total 25 marks) Marks for passing the Internal Examination		